



Loan of Equipment

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Revisions & Effective Date			
Letter	Description	Date	Prepared
A	Complete redesign of procedure	06/01/2004	TAB
6	Revised	06/12/2000	TAB
5	Revised	01/22/1997	TAB
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3	Revised	12/12/1990	TAB

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Taylors Bridge Fire Department, Inc.
Standard Operating Guidelines

Procedure: **SOG-913**
Date: **06/01/04**
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Revision: **A**

1.0 Purpose

- 1.1. To provide the members of the Taylors Bridge Fire Department with a set rule as to the loaning of fire equipment and/or department property.

2.0 Responsibilities

- 2.1. As described herein.

3.0 Definitions

- 3.1. None

4.0 Requirement

- 4.1. No one shall loan any Taylors Bridge Fire Department equipment to anyone without the permission from the Fire Chief and/or Assistant Fire Chief.
- 4.2. If equipment is borrowed, then the item must be documented in the logbook and the **Officer** lending the item out will take full responsibility of its return.
- 4.3. No one shall use the fire station or it's property for personal activities unless cleared by the Fire Chief.
- 4.4. Fire apparatus will not be used by anyone without the permission of the Fire Chief or Assistant Chief in the absence of the Fire Chief.