



## Fire Alarms

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Revisions			
Letter	DESCRIPTION	Date	Prepared
A	New	06/15/04	TAB

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Taylors Bridge Fire Department, Inc.  
Standard Operating Guidelines

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## 1.0 Purpose

- 1.1. The purpose of this document is to establish the guidelines for the personnel of the Taylors Bridge Fire Department when responding to an automatic fire alarm.

## 2.0 General

- 2.1. Automatic fire alarms are transmitted through a monitoring panel installed on the premises, which monitors smoke detectors, manual pull stations, water flow sensors, etc. When activation is received, the panel then transmits a signal to a monitoring station (i.e. ADT, Wells Fargo, etc.) and then in turn the monitoring station transmits a signal to Sampson County 911 Center.

## 3.0 Procedures

### 3.1. Dispatch

- 3.1.1. Upon receiving an alarm, 1633 responds to the scene code 3 to investigate reason for alarm activation. If notified by Sampson County 911 of a non-emergency (i.e. Set off by cooking, car exhaust, etc) continue to responded code 3 until a firefighter on the scene can advise.

- 3.1.2. All firefighters are to wear full personnel protective equipment including Self Contained Breathing Apparatus (SCBA).

### 3.2. On Scene

- 3.3. Upon arriving on scene and is deemed to be a structure fire, the Incident Commander (IC) shall notify the 911 Center and request additional units for mutual aid if required.



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- 3.4. Upon arrival, if there is no apparent reason for the activation, the Incident Commander has the authority to gain access to premises, locate monitoring panel and attempt to determine reason for alarm activation smoke detector, manual pull station, water flow sensor, etc. and location. Waiting for a "Key Holder" is only a courtesy and cannot be a determining factor when working a fire alarm incident. Remember, you cannot wait for a small fire to become larger waiting on someone to let you in the building.
- 3.5. Notify 911 Center to have remaining units responding to reduce to code 1 and/or cancel the call.
- 3.6. Attempt to locate active sensor (smoke detector, manual pull station, water flow, etc.) and determine reason for activation.
- 3.7. After determining reason for activation have the property owner attempt to reset fire alarm system or instruct the owner/operator of the premises to call monitoring station company.