



Officers Board

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Revisions & Effective Date			
Letter	Description	Date	Prepared
A	Complete redesign of procedure	06/01/2004	TAB
6	Revised	06/12/2000	TAB
5	Revised	01/22/1997	TAB
4	Revised	05/01/1994	TAB
3	Revised	12/12/1990	TAB

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Approved By: Keith Powell	Title: Chairman Standards Committee	Date: 06/27/2004
Approved By: Teddy Booth	Title: Fire Chief Taylors Bridge Fire Dept	Date: 07/01/2004



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1.0 Purpose

- 1.1. To provide a means of reviewing new members and resolving situations that arises when policies are not followed.

2.0 Responsibilities

- 2.1. The Assistant Chief shall be the chairman of the Officer's Board.
- 2.2. The Assistant Chief will assure that the Officer's Board assembles privately with no other department members present.
- 2.3. Officer Board members shall conduct themselves in a professional manner and all decisions made will be to the best interest of the fire department.
- 2.4. The Officers Board shall reserve the right to converse with any department member regarding personnel issues if need be.

3.0 Definitions

- 3.1. None

4.0 Requirement

- 4.1. Reviews all Auxiliary and Probationary Firefighters at the end of six month period and provides their recommendation to the department members as to continuation through the process or termination.
- 4.2. Determines a solution on matters involving the conduct and/or other situations concerning department members.
- 4.3. Make recommendations to the department on the purchasing of new/used fire equipment.



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5.0 Board Members

- 5.1. Assistant Fire Chief
- 5.2. Captains
- 5.3. Lieutenants
- 5.4. Safety Officer
- 5.5. Training Officer