



Voting Procedures

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Revisions & Effective Date			
Letter	Description	Date	Prepared
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4	Revised	05/01/1994	TAB
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Approved By: Teddy Booth	Title: Fire Chief Taylors Bridge Fire Dept	Date: 07/01/2004



1.0 Purpose

- 1.1. To provide a set standard by which the act of voting shall be performed by the fire department members.

2.0 Responsibilities

- 2.1. The Fire Chief or designate shall assure that all ballots are counted and information found to be accurate per the procedures established herein.
- 2.2. The Fire Chief will not take part in an election. Their role will be to break any tie that may come to pass.
- 2.3. The Assistant Fire Chief shall direct two active members to tally votes when secret ballots are to be used.
- 2.4. Members must exercise honesty and integrity when counting secret ballots to assure the accuracy of the vote
- 2.5. Members casting ballots shall write distinctively to assure that their vote will be counted and/or counted correctly. Nicknames and/or other words will be discarded and not counted.

3.0 Definitions

- 3.1. None

4.0 Requirement

- 4.1. Voting procedure for a Auxiliary Firefighter
 - 4.1.1. All votes shall be performed by secret ballot.
 - 4.1.2. Approval of the applicant participating in the fire department as an Auxiliary member requires 2/3 majority of members present.



4.1.3. When reaching the age of eighteen with one-year service, the fire department shall bring forth a vote for active firefighter status for the member.

4.2. Voting procedure for a Probationary Firefighter

4.2.1. All votes shall be performed by secret ballot.

4.2.2. Approval of the applicant participating in the fire department as a Probationary member requires 2/3 majority of members present.

4.2.3. When reaching one-year service, the fire department shall bring forth a vote for active firefighter status for the member.

4.3. Voting procedure for a Active Firefighter

4.3.1. This vote shall be done after the individual has fulfilled their requirement as a Probationary and/or Auxiliary Firefighter.

4.3.2. All votes shall be performed by secret ballot.

4.3.3. 2/3 majority of members present to approve applicant into the fire department as full active firefighter status.

4.3.4. If approved, the individual shall receive the following in addition to the benefits and property already issued:

4.3.4.1. Power to vote

4.3.4.2. Retirement Insurance

4.3.4.3. Dress uniform

4.4. Department Officer Selections

4.4.1. See " Department Officer Selections " SOG-325



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4.5. Voting procedure for a Honorary Firefighter

4.5.1. All votes shall be performed by secret ballot.

4.5.2. Acceptance to Honorary Firefighter status is subject to the membership of the Taylors Bridge Fire Department vote and must require 2/3 majority of the members present to affirm.

4.6. Voting procedure for Daily Activities

4.6.1. The showing of hands, members verbally responding by saying "I" or "Nay" and hand written secret ballots shall be acceptable for the day-to-day activities.

4.6.2. A simple majority of the members present shall approve. However, if the vote is split 50/50, then the Fire Chief shall have the authority to be the breaking power.

5.0 Related Documents

- 5.1. SOG-102 Qualification of Membership
- 5.2. SOG-103 Auxiliary Firefighter
- 5.3. SOG-104 Probationary Firefighter
- 5.4. SOG-106 Honorary Members
- 5.5. SOG-112 Suspension and/or Dismissal