



Auxiliary Firefighter

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Revisions & Effective Date			
Letter	Description	Date	Prepared
A	Complete redesign of procedure	06/01/2004	TAB
6	Revised	06/12/2000	TAB
5	Revised	01/22/1997	TAB
4	Revised	05/01/1994	TAB
3	Revised	12/12/1990	TAB

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Approved By: Teddy Booth	Title: Fire Chief Taylors Bridge Fire Dept	Date: 07/01/2004



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1.0 Purpose

- 1.1. To provide Auxiliary Firefighters with a set of guidelines and responsibilities.

2.0 Responsibilities

- 2.1. The Fire Chief shall assure that all Auxiliary members are reviewed and processed fairly regardless of age, religion, gender or race.
- 2.2. The applicant must have the Underage Minor Authorization Form completed before their interview if the individual is still in high school.
- 2.3. The Fire Chief must instruct the elected officers and department membership of the limitations set for Auxiliary membership to assure personal safety.
- 2.4. Elected Officers shall assure that no Auxiliary member is put in a position of any direct danger for they are inexperienced.
- 2.5. Fire Department Members shall also assure that no Auxiliary member is put in a position of any direct danger for they are inexperienced.
- 2.6. Auxiliary members must adhere to their limitations. They are not to position themselves in any direct danger during fire ground operations and certain training activities.

3.0 Definitions

- 3.1. Auxiliary Members from the age of sixteen to eighteen
 Also known as Cadet, Junior Firefighter

4.0 Requirement

- 4.1. The Auxiliary Firefighter must have or be in the process of obtaining high school diploma.



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- 4.2. The Auxiliary Firefighter must maintain a "C" average with no failing grades. The Fire Chief or designate will review their report card at the end of each reporting period.
- 4.3. Auxiliary Firefighter is not allowed on department property during school hours.
- 4.4. Upon approval of the Fire Department, a person may serve as an Auxiliary Firefighter at the age of sixteen until the age of eighteen. However, their parents/legal guardian and high school principal can terminate the individual's participation if their grades and/or other personal issues arise.
- 4.5. No fire department devices will be allowed on school property during school hours. There shall be no interference while performing school activities.
- 4.6. Auxiliary Firefighters will not for any reason drive departmental apparatus.
- 4.7. The Auxiliary Firefighter will have a station curfew of 2200 hours during the school year and 2400 hours during their summer vacation unless otherwise instructed.
- 4.8. Auxiliary Firefighters are automatically entered into the department's Insurance, Workman's Compensation, the Sampson County Firemen's Association, Benevolent Brotherhood Fund and NC. State Firemen's Association. These organizations will cover injuries and death benefits.
- 4.9. Retirement benefits will be offered after the completion of one-year continuous service and the age of eighteen years old.
- 4.10. Auxiliary Firefighters shall perform duties **ONLY** under direct supervision of an officer of the Taylors Bridge Fire Department.



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4.11. No Auxiliary Firefighter shall board or ride any fire apparatus no matter the incident, unless the following conditions exist:

4.11.1. The Fire Chief, Assistant Chief or Officer in Charge of the Taylors Bridge Fire Department directs the individual.

4.12. The Auxiliary Firefighter **DOES NOT** have the power to vote.

4.13. The Fire Chief shall review Auxiliary Firefighters at three months, officers at six months and entire fire department at twelve months as to their progress. At each review time, if the individual is not satisfying the duties as documented in these operating procedures then termination with the fire department shall be considered and brought forth to the general membership of the department for vote.